

On the basis of article 20, 30 and 57 from the Law on public procurement (the Official Gazette of Republic of Macedonia number 19/2004 and 109/2006), the Board for public procurement of Toplifikacija AD – Skopje, announces

AN INTERNATIONAL OPEN TENDER NUMBER 07-10/2007

1. NAME, ADDRESS AND PURCHASER'S HEAD OFFICE

1.1 Toplifikacija AD – Skopje with its head office on St. Londonska bb – Skopje is the purchaser of the **international open tender number 07–10/2007**.

2. PROCUREMENT SUBJECT

2.1 Procurement subject is **13 500** tones of **crude oil M-1 HC end /or crude oil M-2 HC with maximal sulfur content up to 1 %** , in accordance with the Macedonian standard for fuels oils MKS B. H2. 430, for heating season 2007/2008.

2.2 The tender is public, open and anonymous, and all domestic and foreign legal and natural persons registered for this type of business have the right to participate.

2.3 The tender procedure is conducted by an open tender in accordance with the Law on public procurement.

3. TENDER DOCUMENTATION

3.1 Procurement dynamics has been presented in the technical specification which is a component part of the tender documentation.

3.2 The tender is indivisible and it has to comprise the whole scope of procurement.

3.3 Interested bidders can obtain the complete tender documentation in Toplifikacija AD – Skopje, St. Londonska bb, in its archives, which is situated on the ground floor, room number 4.

3.4 The tender documentation fee for domestic legal and natural persons amounts to 1500 denars, whereas for foreign legal and natural persons amounts to 100 EURO. The fee is paid on drawing account at the Commercial Bank, number 300000000133993, EDB 40 61 799, in favour of Toplifikacija AD – Skopje, with remittance: for **Open tender number 07-10/2007**.

4. BID CONTENTS

4.1 The bid has to include the name, address and purchaser's head office.

4.2 The bid has to include the producer of **crude oil M-1 HC end /or crude oil M-2 HC with maximal sulfur content up to 1 %** . as well es certifikate of quality in accordance with the Macedonian standard for fuels oils MKS B. H2. 430

- 4.3 The bid has to include the unit price, as well as the whole procurement total value, with particularly stated VAT for the whole procurement total value, expressed in Macedonian denars.
- 4.4 The foreign tender can make its bid in foreign convertible currency, which is valued after the National Bank of Republic of Macedonia exchange rate, valid on the day of the opening bids.
- 4.5 The bid has to include the terms of payment.
- 4.6 The bid has to include the terms of delivery, after provider's first call.
- 4.7 The bid has to include the terms of validity.
- 4.8 Foreign bidders have to be translated into Macedonian along with the covering documentation.

5. ECONOMICALLY-FINANCIAL AND TECHNICAL CAPACITY DOCUMENTS

- The bidder has to supply evidence that is documents for its economic, financial and technical capacity, in accordance with the Law on public procurement, article 40 and 41, which is expected to be delivered along with the offer document.
- The documents cannot be older than 6 months, and have to be delivered in their original form, or a copy form verified by the bidder, sealed and signed by a competent person, with remittance "Certified true copy".

5.1 *Economically-financial and technical capacity documents for domestic legal and natural persons*

- Evidence for creditworthiness from the Central register.
- Acknowledgement from the Department of public revenues for paid taxes, contributions and other public charges.
- Document for a registered business from the competent law, for a legal person.
- Authorization for a business from a competent body, for a natural person.
- Certificate which proves that a security measure – a ban on performing activity has not been imposed by means of effective judgement.
- Acknowledgement of absence of any declaration for bankruptcy proceeding.

5.2 *Economically - financial capacity documents for foreign legal and natural persons*

- Document for a registered business for legal or natural persons issued by an authorized institution.

- Auditor's report which has to be positive and issued by a foreign renowned institution, registered for audit execution, which has to comprise data of the foreign bidder's overall economic dealings in the last 3 years.
- Document for paid taxes and other public charges issued by an authorized body in the domicile country .
- Document which proves that there is not any declaration for bankruptcy proceeding issued by an authorized body in the domicile country.
- Document which proves that a security measure – a ban on performing activity has not been imposed by means of effective judgement, issued by an authoritative body in the domicile country.

5.3 *Technical capacity documents*

- Oil trade and oil derivatives licence.
- Certificates of **crude oil M-1 HC end /or crude oil M-2 HC with maximal sulfur content up to 1 %** in accordance with with Macedonian standard for fuels oils MKS B. H2. 430
- Data for available transport resources.
- Data for available storage capacity with the purpose of continuous and due procuring of the purchaser.

6. **CRITERIA TO ADOPT THE MOST ADVATAGEOUS BIDDER**

The most advantageous bidder will be adopted according to the following criteria:

- Price* *50 points*
- Procedure and schedule of payment* *50 points*

7. **AUTHORIZATION AND WARRANTY OF BID DELIVERY**

- The representatives of the bidders have to submit written authorization for participation in the **open tender number 07-10/2007**, signed by an authorized person of the bidder.
- The bidder has to submit a valid bank warranty for participation in this open tender, in the amount of 3% from the total value of the bid (VAT calculated).
- The bidder what will be elected has to submit a valid bank warranty for realization of the contract in the amount of 20% from the total value of the bid (VAT calculated).

8. **METHOD AND TERMS FOR BIDS SUBMISSION**

- The bid along with the complete covering documentation is submitted in an enclosed envelope on which the sign **“DO NOT OPEN”** and **the number of the tender** have to be

written in the top left corner . The correct address of the bidder has to be written in the middle of the envelope. The envelope must not comprise any sign by which the bidder can be identified.

- In closed envelopes should be two, different, closed and sealed envelopes. In first, which should have title "**OFFER**", should be placed the offer. In the second inside envelope with title "**Documentation** " should be placed the obligatory documentation. (for financial and technical standing)
- Due date for bid submission is the day and hour of the public opening of the tender.
- The bid along with the complete covering documentation is submitted by post on the following address: Toplifkacija AD – Skopje, St. Londonska bb, **the Board for public procurement**.
- The opening of the tender will be performed on **26/12/2007** at **11 a.m.**, in the conference hall, second floor, heating plant “West”, in the presence of the authorized representatives of the bidders.

9. FINAL REGULATIONS

- Every bidder can participate with merely one offer, which implies impossibility for giving alternatives in the offer.
- Offers not submitted by the fixed term and those not elaborated according to the Open tender requests, as well as those not having the complete documentation requested, are not going to be considered.
- The Open tender number 07-10/2007**, will be announced on the web site: www.toplif.com.mk, in Macedonian and English.
- For further information you can address to **telephone number**(+389-2) 3 097 715 , **fax:** (+389-2) 3097 736,**e-mail** : ninevski@toplif.com.mk

BOARD FOR PUBLIC PROCUREMENT